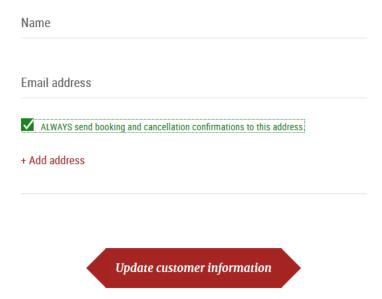


Permanent Additional Addresses

to receive booking and cancellation confirmations

- 1. Log into the <u>customer portal</u>.
- 2. Select the menu item "Edit customer data".
- 3. Enter the additional address, select the checkbox and confirm your changes by clicking on "Update customer information".



4. You will then receive the following confirmation from the system.

Changes to your customer information have been completed successfully.

The additional address will now always be activated at checkout and will receive copies of all booking confirmations. In the event of cancellation, a copy of the cancellation confirmation will likewise be sent to the additional address.



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